



Contract for University Admission Counselling and Guiding Services

This contract is written between Mr. Ali Zahedi Amiri, with Canadian permanent residency number 9505-3099, resident of 207-22 John Street, Toronto, M9N0B1, ON, Canada, hereon as "Counsellor", and Mrs. Mahsa Esmailinia, born on 1987-09-21 in Gonabad, Iran, with Iranian national ID number 0919913059, hereon as "Applicant". The terms and principles of this contract are described below and both parties are committed to their implementation. This contract shall be governed by and construed in accordance with the laws of the Province of Ontario, Canada. Any disputes arising out of or in connection with this Agreement shall be resolved through mediation/arbitration/litigation in accordance with the laws of the Province of Ontario, Canada.

"Article one: subject of the contract"

The contract is about helping an international student to receive a thesis-based graduate-level (preferably PhD) admission in relevant fields of study compatible with applicant's background and interest, from a DLI-registered Canadian university that participates in post-graduation work permit program (PGWP). Admission should be accompanied by scholarship/bursary/grant/award/funding package. Services cover a wide range, including counseling, refining CVs and Statements of Purpose (SOPs), evaluating applicant profiles, documents, and credentials, reaching out to prospective academic advisors, coordinating interviews with potential advisors, coaching applicant for interviews, creating video resumes, crafting mini-proposals when necessary, submitting applications, and offering personalized guidance throughout the application process.

"Article two: duration of the contract"

The validity period of the contract extends from the date of signing by counsellor until the obligations of both parties are fulfilled. Specifically, the contract will remain active for one year from signing, during which the counselor is responsible for arranging at least one interview for the applicant with a potential PhD advisor. Should the interview lead to the advisor agreeing to supervise the applicant, the advisor will then invite the applicant to apply to their graduate school program. The contract will conclude either when the applicant is accepted into a graduate program or at the end of the one-year period, whichever comes first. If the applicant is not accepted by a potential PhD advisor within this timeframe, they may choose to either request a refund of the counseling fees paid or extend the contract without additional charges, as mutually agreed upon with the counselor. During any extended period, the applicant can request the counselor's continued support until successful admission is secured, within a mutually agreed-upon timeframe.

"Article three: fees"

Contract fees depend on the type of admission that will be received and are agreed as follows:

- Counselling is free of charge.
- In case of successful admission with scholarship/bursary/grant/award/funding package: \$2500 CAD.
- In case of unsuccessful contract after 1 year (no successful interview with a potential PhD advisor) or admission application rejection: applicant will be refunded for any payments within 45 days if she has made any payment before or can extend the contract for specific time, as mutually agreed upon with the counselor, without extra charge, until successful admission is achieved.

"Article four: conditions of fee payments"

- Instalment 1: At the time of signing the contract: applicant pays \$1250 CAD + university application fees*

**Note: university application fee is directly charged by the university, it is non-refundable and is not part of fees and services provided by the counsellor. Applicant may choose to pay this directly to the university all by herself.*

- Instalment 2: At the time of announcing the result of the admission application:
- if admitted with scholarship/bursary/grant/award/funding package: applicant pays \$1250 CAD.
- If the applicant does not secure a successful agreement with a potential PhD advisor within one year of this contract, or if an admission application is rejected: counsellor pays back: \$1250 CAD (instalment 1) or applicant can extend the contract for specific time, as mutually agreed upon with the counselor, without extra charge, until successful admission is achieved.

"Article five: counsellor's obligations and responsibilities"

- Providing complete, correct, and documented information to the applicant about the conditions of graduate studies in Canadian universities in relevant fields of study compatible with applicant's background and interest.
- Providing real and up-to-date information about the requirements and regulations of the requested university program, how living conditions are, including the cost of living, residence, tuition fees, availability of scholarship/bursary/grant/award/funding, and other information that is normally effective for the applicant's decision-making.
- Checking the appropriateness of the required documents provided by the applicant*.

**Note: the applicant is responsible for the accuracy of the presented documents.*

- Preparing or revising applicant's CV and SOP
- Contacting potential academic advisors prior submitting the application in order to request their support for applicant's file
- Arranging interview with potential academic advisors
- Coaching applicant for interviews
- Submitting the complete application package online before program's deadline



- Providing online credentials of the submitted online application to the applicant once the application result become available and once the applicant pays the last instalment.

Note: after the validity period of the contract, the counsellor will not have any responsibility regarding applicant's future decisions such as dropping out of school, expulsion from the university, asylum, and involvement in criminal acts.

"Article six: applicant's obligations and responsibilities"

- According to the provisions of the signed contract, the applicant is obliged to submit all the valid/approved academic documents required for admission to the counsellor at the appointed time. Any delay in the delivery of the documents is his responsibility.
- According to Article 4 of this contract, the applicant is obliged to pay the counsellor's fee at the times specified in the contract. Failure to pay the fee on time will result in the termination of the contract and the applicant will be responsible for it.
- The applicant is obliged to notify the consultant in writing as soon as possible in case of withdrawal from his intention for graduate studies in Canada, non-implementation of the terms of the contract, and his desire to terminate the contract. Otherwise, any responsibility arising from it will be borne by the applicant.

"Article seven: end of contract"

The present contract is considered "ended" when counsellor's duties and tasks are done as soon as the result of admission application is available. If the outcomes of the applications are unsuccessful, the applicant has the choice to either request a refund of the counseling fees paid or to keep the contract active for an extended period without extra charge, as mutually agreed upon with the counselor. During this period, the applicant can ask the counselor to continue the contract until successful admission is achieved within the agreed-upon timeframe.

"Article eight: cancellation of contract"

- If applicant presents fake or fabricated documents, counsellor has the full right to collect all charges and fees related to this contract and cancel the contract directly.
- If applicant, for any reason, decide to cancel the contract within a week after signing it, the counsellor should return her 90% of initial payment (first installment). If such a decision happens anytime between a week after signing this contract and before submitting the admission application to the university, the counsellor should return 50% of all payments. Such a decision by applicant anytime after submitting the admission application to the university is not eligible for any refund.

Applicant: Mahsa Esmailnia

---Signature---

Date: May 10, 2024

Witness: Reza Mostafavi

---Signature---

Date: May 10, 2024

Counsellor: ALI ZAHEDI AMIRI

---Signature---

Date: May 10, 2024

Witness: Morteza Najafi

---Signature---

Date: May 10, 2024

Contract's Emergency Contact I:

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Location: Iran

Contract ID: SP90-KKPROFS



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