



Contract for University Admission Counseling and Guiding Services

This contract is entered into by Mr. Ali Zahedi Amiri, with Canadian permanent residency number 9505-3099 and Iranian national ID number 4830053526, residing at 207-22 John Street, Toronto, M9N0B1, ON, Canada, hereinafter referred to as the "Counselor," and Mrs. Raha Hejazi, born on 1990-10-10 in Isfahan, Iran, hereinafter referred to as the "Applicant." The terms and principles of this contract are detailed below, and both parties are committed to their implementation. This contract shall be governed by and construed in accordance with the laws of the Province of Ontario, Canada. Any disputes arising out of or in connection with this Agreement shall be resolved through mediation/arbitration/litigation in accordance with the laws of the Province of Ontario, Canada.

Article One: Subject of the Contract

The contract aims to assist an international student in obtaining admission to both coursework/project master-level programs and research/thesis-based Master or Doctoral programs in urban planning, landscape design, environment, or similar relevant fields of study compatible with the interest and background of the applicant. This includes DLI-registered Canadian universities participating in the post-graduation work permit program (PGWP). The service rate varies based on the type of admission obtained. Counselor's services include counseling, CV and SOP preparations/revisions, portfolio assessment, analyzing applicant profile/documents/credentials, contacting potential academic advisors, arranging interviews with potential academic advisors, submitting applications, and providing case-specific guidance.

Article Two: Duration of the Contract

The validity period of the contract is from the date of signing until the completion of the parties' obligations. The counselor's end date coincides with the announcement of the academic admission results, whether the applicant is accepted/admitted or not. If the outcomes of the applications are unsuccessful, the applicant has the choice to either request a refund of the counseling fees paid or to keep the contract active for an extended period without extra charge, as mutually agreed upon with the counselor. During this period, the applicant can ask the counselor to continue the contract until successful admission is achieved within the agreed-upon timeframe.

Article Three: Fees

Contract fees depend on the type of admission and are agreed as follows:

- Counseling is free for 30 minutes/week.

For coursework/project master-level admission:

- Successful admission without any scholarship/bursary/grant/award: \$500 CAD.
- Successful admission with partial scholarship/bursary/grant/award (40%-70% tuition coverage): \$600 CAD.
- Successful admission with major scholarship/bursary/grant/award (+70% tuition coverage): \$700 CAD.
- Rejection: applicant refunded for any payments within 30 days if made before or an option to extend the contract for specific time, as mutually agreed upon with the counselor, without extra charge, until successful admission is achieved.

For research/thesis-based Master or Doctoral admission:

- Successful admission with funding package (including scholarship/bursary/grant/award): \$1000 CAD.
- Rejection: applicant refunded for any payments within 30 days if made before or an option to extend the contract for specific time, as mutually agreed upon with the counselor, without extra charge, until successful admission is achieved.

Article Four: Conditions of Fee Payments

Instalment 1: At the time of signing the contract, the applicant pays \$750 CAD (\$250 for coursework/project master-level admission + \$500 for research/thesis-based Master or Doctoral admission) + university application fees.

Note: University application fees are directly charged by the university, non-refundable, and are not part of the fees and services provided by the counselor. The applicant may choose to pay this directly to the university.

Instalment 2: At the time of announcing the result of the admission application:

For coursework/project master-level admission:

- If admitted without any scholarship/bursary/grant/award: the applicant pays \$250 CAD.
- If admitted with partial scholarship/bursary/grant/award (40%-70% tuition coverage): the applicant pays \$350 CAD.
- If admitted with major scholarship/bursary/grant/award (+70% tuition coverage): the applicant pays \$450 CAD.
- If rejected: counselor pays back \$250 CAD (instalment 1) or an option to extend the contract for specific time, as mutually agreed upon with the counselor, without extra charge, until successful admission is achieved.



For research/thesis-based Master or Doctoral admission:

- If admitted with funding package (including scholarship/bursary/grant/award): the applicant pays \$500 CAD.
- If rejected: counselor pays back \$500 CAD (instalment 1) or an option to extend the contract for specific time, as mutually agreed upon with the counselor, without extra charge, until successful admission is achieved.

Article Five: Counselor's Obligations and Responsibilities

- Provide complete, correct, and documented information to the applicant about the conditions of graduate studies in urban planning, landscape design, environment, or similar relevant fields of study compatible with the interest and background of the applicant in Canadian universities.
- Provide real and up-to-date information about the requirements and regulations of the requested university program, tuition fees, scholarship/bursary/grant/award availability, and other relevant information.
- Check the appropriateness of the required documents provided by the applicant.
- Prepare or revise the applicant's CV, SOP, and Portfolio.
- Contact potential academic advisors for research/thesis-based Master or Doctoral programs to arrange an interview.
- Submit the complete application package online before the program's deadline.
- Provide online credentials of the submitted application to the applicant once the result becomes available and once the applicant pays the last instalment.

Note: After the validity period of the contract, the counselor will not have any responsibility regarding the applicant's future decisions such as dropping out of school, expulsion from the university, asylum, and involvement in criminal acts.

Article Six: Applicant's Obligations and Responsibilities

- Submit all valid/approved academic documents required for admission to the counselor at the appointed time.
- Pay the counselor's fee as specified in the contract.
- Notify the counselor in writing as soon as possible in case of withdrawal from her intention for graduate studies in Canada, non-implementation of the contract terms, and her desire to terminate the contract.

Article Seven: End of Contract

The contract is considered "ended" when the counselor's duties and tasks are completed upon the announcement of the admission application results.

Article Eight: Cancellation of Contract

- If the applicant presents fake or fabricated documents, the counselor has the full right to collect all charges and fees related to this contract and cancel the contract directly.
- If the applicant decides to cancel the contract within a week after signing it, the counselor should return 90% of the initial payment (first installment). If such a decision occurs anytime between a week after signing this contract and before submitting the admission application to the university, the counselor should return 50% of all payments. Such a decision by the applicant after submitting the admission application to the university is not eligible for any refund.

Applicant: RAHA HEJAZI

---Signature---

Date: April 10, 2024

Counselor: ALI ZAHEDI AMIRI

---Signature---

Date: April 10, 2024

Contract ID: 60-KKPROFS



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