



### Contract for University Admission Counselling and Guiding Services

This contract is written between Mr. Ali Zahedi Amiri, with Canadian permanent residency number 9505-3099, resident of 207-22 John Street, Toronto, M9N0B1, ON, Canada, hereon as "Counsellor", and Mrs. Fatemeh Ghasemi, born on 1991-07-27 in Esfahan, Iran, with Iranian national ID number 1270905491 and Iranian passport number L58740657, hereon as "Applicant". The terms and principles of this contract are described below and both parties are committed to their implementation. This contract shall be governed by and construed in accordance with the laws of the Province of Ontario, Canada. Any disputes arising out of or in connection with this Agreement shall be resolved through mediation/arbitration/litigation in accordance with the laws of the Province of Ontario, Canada.

#### **"Article one: subject of the contract"**

The contract is about helping an international student to receive a graduate-level admission in industrial engineering, computer, management, environment, or similar related fields of study from a DLI-registered Canadian university that participates in post-graduation work permit program (PGWP). Admission might be accompanied by a full, partial or even no scholarship/bursary/grant/award, and the service rate varies depending on the type of admission that could be received eventually. Services include counselling, CV and SOP preparations/revisions, analyzing applicant profile/documents/credentials, contacting potential academic advisors, submitting application, and case-specific guiding towards the application package.

#### **"Article two: duration of the contract"**

The validity period of the contract is from the date of signing the contract until the end of the obligations of the parties. The end-date for counsellor will coincide with the date of announcing the result of the academic admission application, whether the applicant is accepted/admitted or not.

#### **"Article three: fees"**

Contract fees depend on the type of admission that will be received and are agreed as follows:

- Counselling is free of charge for 30 min/week
- In case of successful admission without any scholarship/bursary/grant/award: \$900 CAD
- In case of successful admission with partial scholarship/bursary/grant/award (40%-70% tuition coverage): \$1100 CAD
- In case of successful admission with full scholarship/bursary/grant/award (full tuition coverage): \$1300 CAD
- In case of rejection: applicant will be refunded for any payments within 30 days if she has made any payment before.

#### **"Article four: conditions of fee payments"**

- Instalment 1: At the time of signing the contract: applicant pays \$450 CAD + university application fees\*

\*Note: university application fee is directly charged by the university, it is non-refundable and is not part of fees and services provided by the counsellor. Applicant may choose to pay this directly to the university all by herself.

- Instalment 2: At the time of announcing the result of the admission application:
  - if admitted without any scholarship/bursary/grant/award: applicant pays \$450 CAD
  - if admitted with partial scholarship/bursary/grant/award (40%-70% tuition coverage): applicant pays \$650 CAD
  - if admitted with full scholarship/bursary/grant/award (full tuition coverage): applicant pays \$850 CAD
  - if rejected: counsellor pays back: \$450 CAD (instalment 1)

#### **"Article five: counsellor's obligations and responsibilities"**

- Providing complete, correct, and documented information to the applicant about the conditions of graduate studies in Canadian universities in the field of industrial engineering, computer, management, environment, or other related fields.
- Providing real and up-to-date information about the requirements and regulations of the requested university program, how living conditions are, including the cost of living, residence, tuition fees, availability of scholarship/bursary/grant/award, and other information that is normally effective for the applicant's decision-making.
- Checking the appropriateness of the required documents provided by the applicant\*.

\*Note: the applicant is responsible for the accuracy of the presented documents.

- Preparing or revising applicant's CV and SOP
- Contacting potential academic advisors prior submitting the application in order to seek their comment on chance of admission or potential support for applicant's file
- Submitting the complete application package online before program's deadline
- Providing online credentials of the submitted online application to the applicant once the application result become available and once the applicant pays the last instalment.

Note: after the validity period of the contract, the counsellor will not have any responsibility regarding applicant's future decisions such as dropping out of school, expulsion from the university, asylum, and involvement in criminal acts.

#### **"Article six: applicant's obligations and responsibilities"**



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- According to the provisions of the signed contract, the applicant is obliged to submit all the valid/approved academic documents required for admission to the counsellor at the appointed time. Any delay in the delivery of the documents is her responsibility.
- According to Article 4 of this contract, the applicant is obliged to pay the counsellor's fee at the times specified in the contract. Failure to pay the fee on time will result in the termination of the contract and the applicant will be responsible for it.
- The applicant is obliged to notify the consultant in writing as soon as possible in case of withdrawal from her intention for graduate studies in Canada, non-implementation of the terms of the contract, and her desire to terminate the contract. Otherwise, any responsibility arising from it will be borne by the applicant.

**"Article seven: end of contract"**

The present contract is considered "ended" when counsellor's duties and tasks are done as soon as the result of admission application is available.

**"Article eight: cancellation of contract"**

- If applicant presents fake or fabricated documents, counsellor has the full right to collect all charges and fees related to this contract and cancel the contract directly.
- If applicant, for any reason, decide to cancel the contract within a week after signing it, the counsellor should return her 90% of initial payment (first installment). If such a decision happens anytime between a week after signing this contract and before submitting the admission application to the university, the counsellor should return 50% of all payments. Such a decision by applicant anytime after submitting the admission application to the university is not eligible for any refund.

Applicant: FATEMEH GHASEMI  
---Signature---

Date: December 3, 2023

Counsellor: ALI ZAHEDI AMIRI  
---Signature---

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